**N.E.E.D.S. INC.   
VOLUNTEER APPLICATION FORM**

**FILE NUMBER**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **First Name** |  | | |
| **Last Name** |  | | |
| **Mailing Address** |  | | |
| **City/Province** |  | **Postal Code** |  |
| **Cell Phone** |  | | |
| **Home Phone** |  | | |
| **Work Phone** |  | | |
| **E-mail** |  | | |
| **Date of Birth** (YYYY-MM-DD) |  | **Gender** |  |
| **Resume Attached** | Yes  No | | |

|  |  |
| --- | --- |
| **EMERGENCY CONTACT** | |
| **Full Name** |  |
| **Relationship** |  |
| **Contact Information** |  |

|  |  |
| --- | --- |
| **ADDITIONAL LANGUAGES** | |
| **Languages Spoken** |  |
| **Country of Origin** |  |
| **Are you comfortable in providing interpretation to clients?** | Yes  No  Please list languages you are able to interpret in: |

|  |  |  |  |
| --- | --- | --- | --- |
| **EMPLOYMENT HISTORY** | | | |
| *Please provide Employment History if not listed on resume* | | | |
| Company Name | Position Held | Start Date to End Date  (YYYY-MM-DD) | Volunteer or Paid Work |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **EDUCATION HISTORY** | | | | |
| *Please provide Education History if not listed on resume* | | | | |
| Program | Name of School, College or University | Start Date to End Date  (YYYY-MM-DD) | Completed or In-Process | Certificate, Degree or Diploma |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Please list special skills and talents or significant accomplishments:

|  |
| --- |
|  |

|  |  |
| --- | --- |
| **SERVICE ACTIVITY** – **Please list your available for a week** | |
| Please indicate the Service Activity that you would like to volunteer in based on the “Volunteer Opportunities at NEEDS” |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **AVAILABILITY** – **Please list your availability for a week** | | | | | | | |
| Available # of hours (per week) | | |  | | | | |
|  | **Monday** | **Tuesday** | | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
| **8:00-12:00 PM** |  |  | |  |  |  |  |
| **12:00-4:00 PM** |  |  | |  |  |  |  |
| **4:00-9:00 PM** |  |  | |  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **AVAILABLITY** – **Please list the months you are available to volunteer** | | | | | | | | | | | |
| **Jan** | **Feb** | **Mar** | **Apr** | **May** | **Jun** | **Jul** | **Aug** | **Sep** | **Oct** | **Nov** | **Dec** |
|  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **REFERENCES** | | | |
| *Please provide References if not listed on resume* | | | |
| Name and Title | E-mail | Phone Number | Organization/Company |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date Signature**

|  |
| --- |
| **Only those volunteers who are accepted will be contacted. Thank you!** |

PLEASE NOTE THAT COVID-19 MIGHT IMPACT OUR VOLUNTEER OPPORTUNITIES.